

#### **ANNUAL REPORT**

OF

Name: ARLINGTON WATER UTILITY

Principal Office: 200 COMMERCIAL STREET

P.O. BOX 207

ARLINGTON, WI 53911

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

#### **SIGNATURE PAGE**

I ROXANN BRUE		of
(Person responsible for accord	unts)	
ARLINGTON WATER UTILITY	, cert	ify that I
(Utility Name)	_	
am the person responsible for accounts; that I have examined t knowledge, information and belief, it is a correct statement of th the period covered by the report in respect to each and every m	e business and affairs of said u	
	01/20/2005	
(Signature of person responsible for accounts)	(Date)	
ADMINISTRATOR OF ERK TREASURER		
ADMINISTRATOR-CLERK-TREASURER	<u> </u>	
(Title)		

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: ARLINGTON WATER UTILITY
Utility Address: 200 COMMERCIAL STREET

P.O. BOX 207

ARLINGTON, WI 53911

When was utility organized? 1/1/1950

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: ROXANN BRUE

Title: ADMINISTRATOR-CLERK-TREASURER

Office Address:

200 COMMERICIAL STREET

P.O. BOX 207

ARLINGTON, WI 53911

**Telephone:** (608) 635 - 2474 **Fax Number:** (608) 635 - 8699

E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: KELLY HOEFER
Title: ACCOUNTANT

Office Address: VIRCHOW, KRAUSE & CO., LLP

TEN TERRACE COURT

P.O. BOX 7398

MADISON, WI 53707

**Telephone:** (608) 240 - 2407 **Fax Number:** (608) 249 - 8532

E-mail Address: khoefer@virchowkrause.com

#### President, chairman, or head of utility commission/board or committee:

Name: DAVID QUALLE
Title: PRESIDENT

Office Address:

200 COMMERCIAL STREET

P.O. BOX 207

ARLINGTON, WI 53911

**Telephone:** (608) 635 - 2474 **Fax Number:** (608) 635 - 8599

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: Title:

Office Address: VIRCHOW, KRAUSE & CO., LLP

TEN TERRACE COURT

P.O. BOX 7398

MADISON, WI 53707

**Telephone:** (608) 249 - 6622 **Fax Number:** (608) 249 - 8532

E-mail Address: aworthman@virchowkrause.com

Date of most recent audit report:

Period covered by most recent audit: 1/1/2004 - 12/31/2004

Names and titles of utility management including manager or superintendent:

Name: LORIN STAVENESS

Title: VILLAGE SUPERINTENDENT

Office Address:

200 COMMERCIAL STREET

P.O. BOX 207

ARLINGTON, WI 53911

**Telephone:** (608) 635 - 4781 **Fax Number:** (608) 635 - 8699

E-mail Address:

Name of utility commission/committee: UTILITY COMMISSION

#### Names of members of utility commission/committee:

GREG FRANK, BOARD MEMBER
JAMES LAATSCH, BOARD MEMBER
KEITH PODOLL, BOARD MEMBER
DAVID QUALLE, PRESIDENT
DON THURSTON, BOARD MEMBER

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

#### **IDENTIFICATION AND OWNERSHIP**

Firm Name:	
i iiiii Naiiic.	
Contact Person:	
Title:	
Telephone: ( )	-
Fax Number: ( )	-
E-mail Address:	
Contract/Agreement	aginning anding datas.

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

Date Printed: 03/14/2005 8:36:16 AM PSCW Annual Report: MDF

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	117,451	113,646	1
Operating Expenses:			
Operation and Maintenance Expense (401)	40,023	32,433	2
Depreciation Expense (403)	16,252	15,192	_ 3
Amortization Expense (404)	0	0	4
Taxes (408)	18,870	20,276	_ 5
Total Operating Expenses	75,145	67,901	
Net Operating Income	42,306	45,745	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income OTHER INCOME	42,306	45,745	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	241	364	_
Miscellaneous Nonoperating Income (421)	0	21,690	10
Total Other Income	241	22,054	_
Total Income	42,547	67,799	
MISCELLANEOUS INCOME DEDUCTIONS	•	•	
Miscellaneous Amortization (425)	(2,087)	0	11
Other Income Deductions (426)	6,213	7,976	12
Total Miscellaneous Income Deductions	4,126	7,976	
Income Before Interest Charges	38,421	59,823	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0	0	_ 14
Amortization of Premium on DebtCr. (429)	0	0	15
Interest on Debt to Municipality (430)	8,532	8,532	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0	0	_ 18
Total Interest Charges	8,532	8,532	
Net Income	29,889	51,291	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	378,161	51,030	19
Balance Transferred from Income (433)	29,889	51,291	_ 20
Miscellaneous Credits to Surplus (434)	275,840	275,840	21
Miscellaneous Debits to SurplusDebit (435)	275,840	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	400		_ 24
Total Unappropriated Earned Surplus End of Year (216)	408,050	378,161	

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	117,451		117,451	1
Total (Acct. 400):	117,451	0	117,451	
Operation and Maintenance Expense (401):				
Derived	40,023		40,023	
Total (Acct. 401):	40,023	0	40,023	
Depreciation Expense (403):				
Derived	16,252		16,252	
Total (Acct. 403):	16,252	0	16,252	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	18,870		18,870	5
Total (Acct. 408):	18,870	0	18,870	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	42,306	0	42,306	
OTHER INCOME Income from Merchandising, Jobbing and Contract World	•			
Derived	0			8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST AND DIVIDEND INCOME	241	0	241	10
Total (Acct. 419):	241	0	241	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		0	0	11

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421): NONE	0	0	0 12
Total (Acct. 421):	0	0	0 12
TOTAL OTHER INCOME:	241	0	241
TOTAL OTHER INCOME.	241	<u> </u>	241
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
Regulatory Liability (253) Amortization	(2,087)		(2,087)13
NONE	0	0	<u>0</u> 14
Total (Acct. 425):	(2,087)	0	(2,087)
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		6,213	6,213 15
NONE	0	0	<u> </u>
Total (Acct. 426):	0	6,213	6,213
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(2,087)	6,213	4,126
INTEREST CHARGES			
Interest on Long-Term Debt (427):	0		0.47
Derived	0	0	0 17
Total (Acct. 427):	0	0	0
Amortization of Debt Discount and Expense (428):	0		0.40
NONE Total (Appt. 429):	0	0	0 18
Total (Acct. 428):	U	<u> </u>	
Amortization of Premium on DebtCr. (429): NONE	0		0.40
Total (Acct. 429):	0 <b>0</b>	0	0 19 0
		<u> </u>	
Interest on Debt to Municipality (430): Derived	8,532		8,532 20
Total (Acct. 430):	8,532	0	8,532
Other Interest Expense (431):	0,002		<u> </u>
Derived	0		0 21
Total (Acct. 431):	0	0	0

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	0		0 22
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	8,532	0	8,532
NET INCOME:	36,102	(6,213)	29,889
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	362,479	15,682	378,161 23
Total (Acct. 216):	362,479	15,682	378,161
Balance Transferred from Income (433):			
Derived	36,102	(6,213)	29,889 24
Total (Acct. 433):	36,102	(6,213)	29,889
Miscellaneous Credits to Surplus (434):			
TO CORRECT 2003 CLOSING OF ACCOUNT 271	0	275,840	275,840 25
Total (Acct. 434):	0	275,840	275,840
Miscellaneous Debits to SurplusDebit (435):			
TO CORRECT 2003 CLOSING OF ACCOUNT 271	275,840	0	275,840 26
Total (Acct. 435)Debit:	275,840	0	275,840
Appropriations of SurplusDebit (436):			
Detail appropriations to (from) account 215			0 27
Total (Acct. 436)Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	122,741	285,309	408,050

#### **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)						<u> </u>
Costs and Expenses of Merchandis	sing, Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold						) 2
Payroll						
Materials						4
Taxes						
Other (list by major classes):						_
						0 6
Total costs and expenses	0	0	0	O	) (	0
Net income (or loss)	0	0	0	O	)	0

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	117,451	0	0	0	117,451	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	117,451	0	0	0	117,451	

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,231,128	1,184,980	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	182,923	208,711	2
Net Utility Plant	1,048,205	976,269	•
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	0	0	7
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	16,853	62,343	8
Temporary Cash Investments (132)		0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	15,079	14,333	11
Other Accounts Receivable (143)	765	765	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	0	362	14
Materials and Supplies (150)	170	170	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	32,867	77,973	•
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits  Total Assets and Other Debits	0 1,081,072	0 1,054,242	=

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	451,148	451,148	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	408,050	378,161	23
Total Proprietary Capital	859,198	829,309	-
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	155,127	155,127	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	155,127	155,127	-
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	158	39,774	28
Payables to Municipality (233)	0	1,914	29
Customer Deposits (235)			30
Taxes Accrued (236)	18,090	19,489	31
Interest Accrued (237)	8,532	8,532	32
Other Current and Accrued Liabilities (238)	313	97	33
Total Current and Accrued Liabilities	27,093	69,806	-
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	39,654	0	36
Total Deferred Credits	39,654	0	-
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	1,081,072	1,054,242	<b>=</b>

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

or by the Municipality (100.1)		Electric (e)	Gas (d)	Sewer (c)	Water (b)	Particulars (a)
(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)  Plant Accounts:  Utility Plant in Service - Financed by Utility Operations 816,857 0 0 0 0 0 or by the Municipality (100.1)  Utility Plant in Service - Contributed Plant (100.2) 339,271 0 0 0						First of Year:
Plant Accounts:  Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)  Utility Plant in Service - Contributed Plant (100.2) 339,271 0 0 0	1	0	0	0	1,184,980	Total Utility Plant - First of Year
Utility Plant in Service - Financed by Utility Operations 816,857 0 0 0 0 or by the Municipality (100.1)  Utility Plant in Service - Contributed Plant (100.2) 339,271 0 0 0	)	ent Schedule)	Tax Equivale	lan. 1 in Property	with Util. Plant Ja	(Should agree
or by the Municipality (100.1)  Utility Plant in Service - Contributed Plant (100.2) 339,271 0 0 0	•					Plant Accounts:
	2	0	0	0	816,857	
Utility Plant Purchased or Sold (391)	3	0	0	0	339,271	Utility Plant in Service - Contributed Plant (100.2)
	4					Utility Plant Purchased or Sold (391)
Utility Plant in Process of Reclassification (392)	5					Utility Plant in Process of Reclassification (392)
Utility Plant Leased to Others (393)	6					Utility Plant Leased to Others (393)
Property Held for Future Use (394) 75,000	7				75,000	Property Held for Future Use (394)
Construction Work in Progress (395)	8					Construction Work in Progress (395)
Utility Plant Acquisition Adjustments (396)	9					Utility Plant Acquisition Adjustments (396)
Other Utility Plant Adjustments (397)	10					Other Utility Plant Adjustments (397)
Total Utility Plant         1,231,128         0         0         0	•	0	0	0	1,231,128	Total Utility Plant
Accumulated Provision for Depreciation and Amortization:	•				ization:	<b>Accumulated Provision for Depreciation and Amorti</b>
Accumulated Provision for Depreciation of Utility Plant 128,961 0 0 1 in Service - Financed by Utility Operations or by the Municipality (110.1)	11	0	0	0	128,961	in Service - Financed by Utility Operations or by the
Accumulated Provision for Depreciation of Utility Plant 53,962 0 0 0 1 in Service - Contributed Plant (110.2)	12	0	0	0	53,962	
Total Accumulated Provision182,923000	_	0	0	0	182,923	Total Accumulated Provision
Net Utility Plant         1,048,205         0         0         0	•	0	0	0	1,048,205	Net Utility Plant

Date Printed: 03/14/2005 8:36:17 AM

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	160,962				160,962	_
Credits During Year						
Accruals:						
Charged depreciation expense (403)	16,252				16,252	_
Depreciation expense on meters						
charged to sewer (see Note 3)	480				480	_
Accruals charged other						
accounts (specify):						
					0	_
Salvage					0	_ 1
Other credits (specify):						1
					0	_ 1
					0	_ 1
					0	_ 1
					0	_ 1
Total credits	16,732	0	0	0	16,732	_ 1
Debits during year						1
Book cost of plant retired	5,992				5,992	_ 1
Cost of removal	1,000				1,000	_ 1
Other debits (specify):						2
Est Reg Liab(253): Docket 05-US-105	41,741				41,741	_ 2
					0	_ 2
					0	_ 2
					0	_ 2
Total debits	48,733	0	0	0	48,733	_ 2
Balance end of year (110.1)	128,961	0	0	0	128,961	_ 2
Composite Depreciation Rate?  If yes, what is the rate?	No					

Date Printed: 03/14/2005 8:36:17 AM

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year (110.1)	47,749				47,749
Credits During Year					
Accruals:					
Charged depreciation expense (403)	6,213				6,213
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
					0
					0
					0
Total credits	6,213	0	0	0	6,213
Debits during year					
Book cost of plant retired	0				0
Cost of removal					0
Other debits (specify):					
					0
					0
					0
					0
Total debits	0	0	0	0	0
Balance end of year (110.1)	53,962	0	0	0	53,962
Composite Depreciation Rate?  If yes, what is the rate?	No				

#### **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

#### ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	170	170	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies	·	0	6
Total Materials and Supplies	170	170	=

### UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				 1
Total			0	
Unamortized premium on debt (251) NONE		_		2
Total		=	0	

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#### **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)
Balance first of year	451,148 ·
Changes during year (explain):	
Balance end of year	451,148

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#### **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

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#### NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
ADVANCE FROM MUNICIPALITY	11/10/2001	11/10/2004	5.50%	155,127	1
Total for Account 223				155,127	_

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#### **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	19,489	1	
Accruals:			
Charged water department expense	17,471	2	
Charged electric department expense		3	
Charged sewer department expense	127	4	
Other (explain): NONE		5	
Total Accruals and other credits	17,598		
Taxes paid during year:			
County, state and local taxes	18,090	6	
Social Security taxes	761	7	
PSC Remainder Assessment	146	8	
Other (explain):		•	
NONE		9	
Total payments and other debits	18,997	•	
Balance end of year	18,090	•	

#### **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrue	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	-
Advances from Municipality (223)					•
ADVANCE FROM MUNICIPALITY	8,532	8,532	8,532	8,532	2
Subtotal	8,532	8,532	8,532	8,532	
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	-
Notes Payable (231)					•
NONE	0			0	4
Subtotal	0	0	0	0	-
Total	8,532	8,532	8,532	8,532	_
					=

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		_ 1
Total (Acct. 123):	0	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125): NONE		3
Total (Acct. 125):	0	_
Notes Receivable (141): NONE		4
Total (Acct. 141):	0	_
Customer Accounts Receivable (142):		_
Water	15,079	5
Electric		_ 6
Sewer (Regulated)		_ 7
Other (specify): NONE		_ 8
Total (Acct. 142):	15,079	_
Other Accounts Receivable (143): Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		_ 10
Other (specify): MISCELLANEOUS	765	11
Total (Acct. 143):	765	_
Receivables from Municipality (145): NONE	0	12
Total (Acct. 145):	0	_
Prepayments (165): NONE		13
Total (Acct. 165):	0	_
Extraordinary Property Losses (182): NONE		14
Total (Acct. 182):	0	- ' '
Other Deferred Debits (183): NONE		- 15
Total (Acct. 183):	0	- '
· · · · · · · · · · · · · · · · · · ·		

#### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Baland Particulars End of Y  (a) (b)		
Payables to Municipality (233):		
NONE	0	16
Total (Acct. 233):	0	_
Other Deferred Credits (253):		
Regulatory Liability	39,654	17
NONE		_ 18
Total (Acct. 253):	39,654	_

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	793,783	0	0	0	793,783	1
Materials and Supplies	170	0	0	0	170	2
Other (specify):						
					0	3
Less Average:						
Reserve for Depreciation (110.1)	144,961	0	0	0	144,961	4
Customer Advances for Construction					0	5
Regulatory Liability	19,827	0	0	0	19,827	6
					0	7
Average Net Rate Base	629,165	0	0	0	629,165	
Net Operating Income	42,306	0	0	0	42,306	8
Net Operating Income						
as a percent of Average Net Rate Base	6.72%	N/A	N/A	N/A	6.72%	

#### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

NONE

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#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.8
Electric	
Gas	
Sewer	0.8

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## REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year					0	1
Add credits during year:					<u>_</u>	-
Establish Regulatory Liability 1/1/04	41,741	0	0	0	41,741	2
Other (specify): NONE					0	3
Deduct charges:						
Miscellaneous Amortization (425)	2,087				2,087	4
Other (specify): NONE					0	5
Balance End of Year	39,654	0	0	0	39,654	

#### FINANCIAL SECTION FOOTNOTES

### Signature Page (Page ii) General footnotes

ACCOUNTANTS' COMPILATION REPORT

To the Village Board Arlington Water Utility

We have compiled the accompanying Annual Report to the Public Service Commission of Arlington Water Utility, an enterprise fund of the Village of Arlington as of December 31, 2004 and for the 12 months then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Our compilation is limited to presenting, in the form prescribed by the Wisconsin Public Service Commission, information that is the representation of management. We have not audited or reviewed the Annual Report and, accordingly, do not express an opinion or any other form of assurance on the Report.

The Annual Report is presented in accordance with the requirements of the Wisconsin Public Service Commission which differ from generally accepted accounting principles. This report is intended solely for the information and use of the Utility and the Public Service Commission of Wisconsin, and is not intended to be, and should not be, used by anyone other than the specified parties.

Madison, Wisconsin January 20, 2005

#### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	116,678	113,162	_ 1
Total Sales of Water	116,678	113,162	•
Other Operating Revenues			
Forfeited Discounts (470)	420	301	2
Other Water Revenues (474)	353	183	3
Total Other Operating Revenues	773	484	_
Total Operating Revenues	117,451	113,646	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	22,453	14,742	4
General Operating Expenses (680-690)	17,570	17,691	5
Total Operation and Maintenenance Expenses	40,023	32,433	•
Other Operating Expenses			
Depreciation Expense (403)	16,252	15,192	6
Amortization Expense (404)		0	7
Taxes (408)	18,870	20,276	8
Total Other Operating Expenses	35,122	35,468	-
Total Operating Expenses	75,145	67,901	-
NET OPERATING INCOME	42,306	45,745	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				-
Residential	263	11,011	55,204	4
Commercial	20	1,010	4,827	5
Industrial	2	92	504	6
Total Metered Sales to General Customers (461)	285	12,113	60,535	•
Private Fire Protection Service (462)	3		3,060	7
Public Fire Protection Service (463)	1		51,642	8
Other Sales to Public Authorities (464)	5	265	1,441	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	294	12,378	116,678	_

#### **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Customer Name Point of Delivery Gallons Sold Revenues

(a) (b) (c) (d)

**NONE** 

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## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	51,642	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	51,642	_
Forfeited Discounts (470):		_
Customer late payment charges	420	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	420	_
Other Water Revenues (474):		-
Return on net investment in meters charged to sewer department	353	7
Other (specify): NONE		8
Total Other Water Revenues (474)	353	_

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	5,241	5,801
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	3,271	3,888
Chemicals (630)	1,862	1,564
Supplies and Expenses (640)	212	342
Repairs of Water Plant (650)	11,867	3,106
Transportation Expenses (660)	0	41
Transportation Expenses (000)	U	
Total Plant Operation and Maintenance Expenses	22,453	14,742
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES	22,453	
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	<b>22,453</b> 7,236	7,200
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)	7,236 2,198	7,200 1,600
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	<b>22,453</b> 7,236	7,200
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)	7,236 2,198 4,914	7,200 1,600 4,815
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	7,236 2,198 4,914 1,350	7,200 1,600 4,815 1,914
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	7,236 2,198 4,914 1,350 1,872	7,200 1,600 4,815 1,914 1,854
Total Plant Operation and Maintenance Expenses  GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	7,236 2,198 4,914 1,350 1,872 0	7,200 1,600 4,815 1,914 1,854
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	7,236 2,198 4,914 1,350 1,872 0 0	7,200 1,600 4,815 1,914 1,854 0

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		18,090	19,463	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		127	121	2
Net property tax equivalent		17,963	19,342	
Social Security		761	793	3
PSC Remainder Assessment		146	141	4
Other (specify): NONE			0	5
Total tax expense		18,870	20,276	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Columbia			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.193500			3
County tax rate	mills		4.823800			4
Local tax rate	mills		6.036700			5
School tax rate	mills		8.157000			6
Voc. school tax rate	mills		1.269600			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		20.480600			10
Less: state credit	mills		0.946200			11
Net tax rate	mills		19.534400			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		6.036700			14
Combined School Tax Rate	mills		9.426600			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		15.463300			17
Total Tax Rate	mills		20.480600			18
Ratio of Local and School Tax to Total	l dec.		0.755022			19
Total tax net of state credit	mills		19.534400			20
Net Local and School Tax Rate	mills		14.748898			21
Utility Plant, Jan. 1	\$	1,184,980	1,184,980			22
Materials & Supplies	\$	170	170			23
Subtotal	\$	1,185,150	1,185,150			24
Less: Plant Outside Limits	\$	0	0			25
Taxable Assets	\$	1,185,150	1,185,150			26
Assessment Ratio	dec.		1.034900			27
Assessed Value	\$	1,226,512	1,226,512			28
Net Local & School Rate	mills		14.748898			29
Tax Equiv. Computed for Current Year	\$	18,090	18,090			30
Tax Equivalent per 1994 PSC Report	\$	4,781				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>5)</b> \$	18,090				34

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		- 5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	21,054		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	21,054	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	3,447		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	4,390		_ 17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	7,837	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	2,916		_ 23
Total Water Treatment Plant	2,916	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			21,054	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	21,054	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			3,447	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			4,390	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	7,837	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	
Water Treatment Equipment (332)			2,916	
Total Water Treatment Plant	0	0	2,916	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	. ,		
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	290,689	1,650	26
Transmission and Distribution Mains (343)	324,975	46,107	27
Fire Mains (344)	0		28
Services (345)	0		_ 
Meters (346)	15,584	2,883	30
Hydrants (348)	48,699	1,500	_ 31
Other Transmission and Distribution Plant (349)	36,923		32
Total Transmission and Distribution Plant	716,870	52,140	
GENERAL PLANT Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	16,430		_ 34
Office Furniture and Equipment (372)	50		_ 35
Computer Equipment (372.1)	4,940		_ 36
Transportation Equipment (373)	0		_ 37
Other General Equipment (379)	612		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	22,032	0	_
Total utility plant in service directly assignable	770,709	52,140	-
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	770,709	52,140	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0 2	24
Structures and Improvements (341)			0 2	25
Distribution Reservoirs and Standpipes (342)	500		291,839 2	26
Transmission and Distribution Mains (343)	5,292		365,790 2	27
Fire Mains (344)			0 2	28
Services (345)			0 2	29
Meters (346)	200		18,267 3	30
Hydrants (348)			50,199 3	31
Other Transmission and Distribution Plant (349)			36,923 3	32
Total Transmission and Distribution Plant	5,992	0	763,018	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)				33
Structures and Improvements (371)  Office Furniture and Equipment (372)				34 35
Computer Equipment (372.1)				36
Transportation Equipment (373)				37
Other General Equipment (373)			612 3	
Other Tangible Property (390)				39
Total General Plant	0	0		13
			22,032	
Total utility plant in service directly assignable	5,992	0	816,857	
Common Utility Plant Allocated to Water Department			0 4	10
Total utility plant in service	5,992	0	816,857	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT	(6)	(0)	
Organization (301)	0		1
Franchises and Consents (302)	0		_ ·
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0_	- -
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		_ 5
Collecting and Impounding Reservoirs (312)	0		_
Lake, River and Other Intakes (313)	0		_
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		_
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	0	0	<u>-</u>
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		_ 15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	0	0	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			0 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			0 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			0 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	0
PUMPING PLANT			
Land and Land Rights (320)			0 12
Structures and Improvements (321)			0 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			0 16
Electric Pumping Equipment (325)			0 17
Diesel Pumping Equipment (326)			0 18
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			0 20
Total Pumping Plant	0	0	0
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			0 23
Total Water Treatment Plant	0	0	0

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		_ 24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		_ 26
Transmission and Distribution Mains (343)	212,757		_ 27
Fire Mains (344)	0		_ 28
Services (345)	94,818		_ 29
Meters (346)	0		_ 30
Hydrants (348)	31,696		_ 31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	339,271	0	_
GENERAL PLANT			
Land and Land Rights (370)	0		_ 33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		_ 37
Other General Equipment (379)	0		_ 38
Other Tangible Property (390)	0		_ 39
Total General Plant	0	0	_
Total utility plant in service directly assignable	339,271	0	_ _
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	339,271	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			0 24	4
Structures and Improvements (341)			0 25	5
Distribution Reservoirs and Standpipes (342)			0 26	6
Transmission and Distribution Mains (343)			212,757 27	7
Fire Mains (344)			0 28	8
Services (345)			94,818 29	9
Meters (346)			0 30	0
Hydrants (348)			31,696 31	1
Other Transmission and Distribution Plant (349)			0 32	2
Total Transmission and Distribution Plant	0	0	339,271	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1)			0 33 0 34 0 35 0 36	4 5
Transportation Equipment (373)			0 37	
Other General Equipment (379)			0 38	
Other Tangible Property (390)			0 39	_
Total General Plant	0	0	0	
Total utility plant in service directly assignable	0	0	339,271	
Total utility plant in service unectry assignable	<u>_</u>		339,271	
Common Utility Plant Allocated to Water Department			0 40	D
Total utility plant in service	0	0	339,271	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

**Sources of Water Supply** 

	S			
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			1,585	1,585
February			1,453	1,453
March			1,156	1,156
April			1,161	1,161
May			1,266	1,266
June			1,301	1,301
July			1,383	1,383
August			1,368	1,368
September			1,248	1,248
October			1,329	1,329
November			1,179	1,179
December			1,235	1,235
Total annual pumpage	0	0	15,664	15,664
Less: Water sold				12,378
Volume pumped but not	sold			3,286
Volume sold as a percent	t of volume pumped			79%
Volume used for water pr	roduction, water quality	and system maintena	ince	120
Volume related to equipn	nent/system malfunctior	1		427
Non-utility volume NOT in	ncluded in water sales			
Total volume not sold but	t accounted for			547
Volume pumped but unac	ccounted for			2,739
Percent of water lost				17%
If more than 25%, indicat	e causes and state wha	at action has been tak	en to reduce water loss	:
Maximum gallons pumpe	ed by all methods in any	one day during repor	ting year (000 gal.)	98
Date of maximum: 10/5	5/2004			
Cause of maximum: New line flushing				
Minimum gallons pumped	d by all methods in any	one day during report	ing year (000 gal )	0
	7/2004	annig roport	g	
Total KWH used for pum				34,298
If water is purchased: Ver				01,200
•	nt of Delivery:			

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

	Location (a)	ldentification Number (b)	Depth in feet (c)		Yield Per Day in gallons (e)	Currently In Service? (f)	
215	PIERCE	2	449	18	500,000	Yes	- 1

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes						
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)				
NONE									

1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	2		1
Location	215 PIERCE		2
Purpose	Р		3
Destination	R		4
Pump Manufacturer	PIERLESS		5
Year Installed	1984		6
Туре	CENTRIFUGAL		7
Actual Capacity (gpm)	335		8
Pump Motor or			9
Standby Engine Mfr	WORTHINGTON		10
Year Installed	1984		11
Туре	ELECTRIC		12
Horsepower	350		13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET		4 5
Year constructed	1949	1962		6
Primary material (earthen, steel, concrete, other)	OTHER	STEEL		7
Elevation difference in feet (See Headnote 3.)	1	155		9
Total capacity in gallons (actual)	18,700	250,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	OTHER			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	OTHER			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000			20 21 22
Is a corrosion control chemical used (yes, no)?	N			23 24
Is water fluoridated (yes, no)?	Υ			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

		Numbe	Number of Fee	et		_		
		_				Adjustments		_
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)	
M	D	6.000	14,978	47	47	0	14,978	_ 1
Р	D	6.000	1,522	0	0	0	1,522	2
М	D	8.000	2,431	720	720	0	2,431	3
Р	D	8.000	1,507	0	0	0	1,507	4
М	D	10.000	943	0	0	0	943	5
Р	D	10.000	1,999	0	0	0	1,999	6
М	D	12.000	74	0	0	0	74	7
Р	D	12.000	3,907	0	0	0	3,907	8
Total Within N	lunicipality		27,361	767	767	0	27,361	_
Total Utility		=	27,361	767	767	0	27,361	_

2

### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	199	0	0	0	199	22
M	1.000	82	0	0	0	82	
Total Utili	ty	281	0	0	0	281	22

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#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.750	316	38	8	0	346	21	1
1.000	2	0	0	0	2	0	2
1.500	1	0	0	0	1	0	3
2.000	1	0	0	0	1	0	4
3.000	1	0	0	0	1	0	5
Total:	321	38	8	0	351	21	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	
0.750	308	20	1	3	0	14	346	_ 1
1.000	0	1	0	1	0	0	2	_ 2
1.500	0	0	1	0	0	0	1	_ 
2.000	0	0	0	1	0	0	1	_ 4
3.000	0	0	0	1	0	0	1	5
Total:	308	21	2	6	0	14	351	_

### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	51	1			52	2
Total Fire Hydrants	51	1	0	0	52	=
Flushing Hydrants						
	1				1	3
<b>Total Flushing Hydrants</b>	1	0	0	0	1	- -

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:

51

Number of distribution system valves end of year:

Number of distribution valves operated during year:

#### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

Account 650 - Increase in 2004 due to repairs to water tower, street repairs caused by leaks and repair to water valve leak.

#### Water Mains (Page W-17)

If Added During Year column total is greater than zero, please explain financing following the criteria listed in the schedule headnote No. 5.

All main additions were financed by the utility.

#### Meters (Page W-19)

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Station meters were last tested in March 1998. Utility has not tested recently because they have to pull the meter and then have to estimate the water usage until we receive the meter back from Badger Meter.